



CAULFIELD PRIMARY
コーフィールド小学校

CAULFIELD PRIMARY SCHOOL
YARD DUTY AND SUPERVISION POLICY
(PARENTS AND STUDENTS)

POLICY NO. 4.42



Help for non-English speakers

If you need help to understand the information in this policy, please contact the School Office.

Scope

Student safety at Caulfield Primary School is our highest priority and the safe and appropriate supervision of students is an important element of our duty of care to students. Part of this duty is ensuring parents and students are aware of our student supervision arrangements before and after school.

Before school: School grounds are supervised from 8.45am. until 9.00am.

After school: School grounds are supervised from 3.30pm. until 3.45pm.

Students on school grounds outside these times will not be supervised (unless they are attending a before or after school care program or supervised extracurricular activity).

Parents/carers are requested to ensure that students do not attend school outside of these supervised times unless they are attending before or after school care, or a pre-arranged supervised activity (i.e. sports practice).

Families are encouraged to contact Camp Australia at 1300 105 343 or refer to <https://www.campastralia.com.au/contact> for more information about the before and after school care facilities available to our school community or if you would like any further information about our student supervision arrangements.

For a copy of our school's Yard Duty and Supervision Policy, parents can access the school website or contact the school office. This policy includes Caulfield Primary School's student supervision arrangements across the school day, including before and after school.

Information for parents and students on supervision before and after school is available on our school website and parent reminders are sent in our school newsletter.

Further Information and Resources

The Department's Policy and Advisory Library (PAL):

- [Child Safe Standards](#)
- [Duty of Care](#)
- [Camps and Excursions](#)
- [Visitors in Schools](#)
- CPS Duty of Care Policy No.1.19
- CPS Excursions (Including Camps and Adventure Activities) Policy No.2.5
- CPS Visitors to Schools Policy No.5.3

POLICY REVIEW AND APPROVAL

Policy last reviewed	July 2021
Approved by	Peter Gray, Principal
Next scheduled review date	July 2022

This policy will also be updated if significant changes are made to school grounds that require a revision of Caulfield Primary School's yard duty and supervision arrangements.