



## CAULFIELD PRIMARY SCHOOL

### SCHOOL SITE SAFETY

#### POLICY NO. 3.12

#### **Rationale:**

To ensure Caulfield Primary School complies with site and environmental safety requirements.

#### **Implementation**

The Caulfield Primary School principal acts as the school's site manager and is responsible for:

- occupational health and safety (OH&S) affecting buildings, plant, classroom furniture and equipment
- general safety and environmental management including
- soil and environmental contamination
- building ventilation
- noise
- rainwater tanks
- sanitation and waste collection
- tree maintenance
- fire protection prevention
- bushfire preparedness
- general safety practices on site during a construction project.

Note: Schools must only incorporate approved playground equipment (and must not use seesaws, swings, maypoles, merry-go-rounds, roundabouts and flying foxes) consistent with the relevant Australian Standard. See: [Building Quality Standards Handbook \(pdf - 4.37mb\)](#)

- Playgrounds and Recreation Association of Victoria.

### **Funding support: essential services and contracts**

#### **The Department provides funding for:**

- Essential services
- Building services maintenance (annual contracts).

#### **This support facilitates the inspection and servicing of:**

- heating plant
- specialised fire equipment
- emergency and exit lighting
- EPA-licensed sewerage treatment
- water treatment and other sanitary needs.

#### **Related policies**

- Accepting Fill (soil) onto School Sites
- Emergency Management Planning
- Managing Chemicals
- School Councils and Contractors

#### **Related legislation**

Occupational Health and Safety Act 2004

#### **Department Of Education Resources**

- School Infrastructure:
- Health and Safety: for advice on health and safety requirements during facility construction and hazardous materials including asbestos management
- Health, Security and Safety: to access the Asbestos Management Plan Gas Heater Inspection and Maintenance
- Gas Heater Maintenance and Inspection Policy: information for schools regarding the risks posed by open flue and other gas heaters, and required maintenance arrangements

- Safety & Environmental Management: for advice on adequate drinking water, avoiding soil or environment contamination, sanitation system requirements, fire protection and the Building Quality Standards Handbook
- School Maintenance System

**Other resources**

- Environment Protection Authority
- WorkSafe Victoria
- CPS Site Soil Management Plan

**Review cycle and evaluation**

This policy was last updated on 29 October 2019 and is scheduled for review in October 2022, and will be reviewed as part of Caulfield Primary School's review cycle.

<b>Date of approval:</b> 2019	<b>Date of review:</b> 2022
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