



CAULFIELD PRIMARY SCHOOL

STUDENT DRESS CODE POLICY

POLICY NO. 1.11



Help for non-English speakers

If you need help to understand the information in this policy please contact the School Office.

School Councils has the authority to develop and review their student dress code in accordance with the Department's Student Dress Code policy guidance on the Department's Policy and Advisory Library, available at the following link: <https://www2.education.vic.gov.au/pal/student-dress-code/policy>

This will include ensuring your student dress code meets human rights and anti-discrimination requirements, includes exemption processes and addresses health and safety considerations. School Councils will also need to ensure they have properly consulted with the school community in developing/reviewing this student dress code. Guidance on consultation processes is available on the Policy and Advisory Library here: <https://www2.education.vic.gov.au/pal/student-dress-code/guidance/developing-and-re-viewing-dress-codes>

PURPOSE

The purpose of the Student Dress Code is to outline Caulfield Primary School's requirements for student dress and appearance and to provide information about uniform purchase and support, dress code implementation and exemption processes.

This dress code has been developed by Caulfield Primary School's School Council in close consultation with our school community to ensure that it respects the rights of individual students whilst reflecting the values and interests of our community.

The Student Dress Code aims to:

- foster a sense of community and belonging and encourages students to develop pride in their appearance
- support Caulfield Primary School's commitment to ensuring that our students feel equal and are dressed safely and appropriately for school activities.
- reduce student competition on the basis of clothing
- enhance the profile and identity of the school and its students within the wider community.

The School Council has developed a dress code that we believe provides a range of choices for students and is cost effective for families.

SCOPE

Students are expected to comply with this Student Dress Code while traveling to and from school, during school hours and when attending school activities.

Uniform and appearance

The full list of Caulfield Primary School's compulsory school uniform items are available in **Appendix A** to this policy.

General appearance

While at school or participating in school activities, Caulfield Primary School students must comply with the following:

- Uniforms must be clean and in good repair
- Uniforms must be clearly marked with the owner's name
- Additional undergarments may be worn underneath the uniform for added warmth, provided these undergarments are completely hidden

Jewellery and cosmetics

Students are not permitted to wear decorative jewellery to school. Stud earrings and sleepers worn in the ears, and watches, are the only acceptable jewellery.

Cosmetics may not be worn at school. Only clear nail polish is permitted.

Artificial hair colour added to natural hair tones is not permitted.

Hair and Sun safety

Shoulder length or longer hair is to be tied back to help restrict the spread of nits and lice and for student safety.

School uniform hats must be worn outside from 15 August to 30 April and on any other day prescribed by the school. School uniform hats may also be worn outside of this time period, by parent or student choice.

Hats are not to be worn inside classrooms.

Students are permitted to wear sunglasses during outdoor activities. Sunglasses should be close-fitting, wrap-around that meet the Australian Standards 1067 and cover as much of the eye area as possible.

Purchase of uniforms

New School Uniform are available from the PSW uniform shop at 1/596 North Road, Ormond, 3204 or online <https://www.psw.com.au>

Caulfield Primary School Parents' Club also operates a second-hand uniform store for parents. Second-hand items may also be available for purchase from the school office. We ask parents to call the school office to determine stock levels and opening times.

Support for families experiencing difficulty

The School Council has considered affordability in the development of this dress code. However, if you are facing difficulty meeting uniform costs the [Help with school costs and](#)

[fees](#) page provides advice on support offered by the Victorian Government. If your child is starting prep and is eligible to receive support via the [Camps, Sports and Excursions Fund](#), you may be eligible to access the Affordable School Uniform (ASU) program.

Caulfield Primary School may have uniforms available to families to borrow on request.

IMPLEMENTATION

Caulfield Primary School will ensure that this Student Dress Code is communicated to all families and students through our website. We will assist students who may be experiencing difficulties complying with this policy where possible.

If a student does not wear a school uniform or otherwise breaches the Student Dress Code on a recurring basis, the classroom teacher will follow up with the parents/carers. If non-compliance with the dress code becomes a continued occurrence, the Principal will be informed and a phone call home may be required. In this event, the school will continue to work with the student and family to support compliance.

Measures taken by Caulfield Primary School to address concerns about student non-compliance with the Student Dress Code will also be addressed in accordance with our Student Wellbeing and Engagement Policy.

EXEMPTIONS To student dress code

We recognise that there may be situations where the application of this dress code may affect students unequally.

Students and their parents or carers may apply either in writing or in person to the Principal for an exemption to this Student Dress Code if:

- an aspect of this code prevents the student from complying with a requirement of their religious, ethnic or cultural beliefs or background
- the student has a particular disability or health condition that requires a departure from the dress code
- the student or their parents/carers can demonstrate particular financial hardship that prevents them from complying with the dress code.

When the Principal receives a request for an exemption, they will:

- consider the grounds for the exemption request
- explain the process to the student and/or their parents/carers
- encourage the student and/or their parents/carers to support their application with evidence.

The Principal or delegate will then try to negotiate a resolution that is acceptable to all parties. If an exemption is not allowed, then written reasons will be provided to the student and/or their parents or carers.

Concerns about this student dress code

Caulfield Primary School welcomes feedback from the school community in relation to this Student Dress Code. If you have a concern or complaint about the Student Dress Code, further information about raising a concern or complaint is available in our school's

Parent Complaint Policy, available at; [CAULFIELD PRIMARY SCHOOL COMPLAINTS POLICY POLICY NO. 5.6](#)

COMMUNICATION

This policy will be communicated to our school community in the following was:

- Available publicly on our school's website
- SchoolStream
- Reminders in our school newsletter
- Discussed in student forums such as Assemblies
- Included in staff compendium
- Discussed at staff briefings/meetings as required
- Included in transition and enrolment packs
- Discussed at parent information nights/sessions
- Hard copy available from school administration upon request

Further information and resources

- CPS Sunsmart Policy No.1.10
- CPS Parent Complaint Policy No.5.6
- CPS Student Wellbeing and Engagement Policy No.1.9
- Department of Education and Training [Student Dress Code](#)
- Department of Education and Training [Student Engagement policies and guidelines](#).

POLICY REVIEW AND APPROVAL

Policy last reviewed	May 2025
Consultation	Staff, School Council, school community/parents
Approved by	CPS School Council
Next scheduled review date	May 2028

APPENDIX A: CAULFIELD PRIMARY SCHOOL UNIFORM ITEMS

Polo Shirts	Bottoms <u>Generic brand items permitted</u>	Jumper/ Hoodie/ Vest	Socks, tights and stockings <u>Generic brand items permitted</u>	Footwear <u>Generic brand items permitted</u>	Dress
Purple <u>monogrammed</u> school polo shirt (short or long sleeved)	Navy shorts OR Navy skort OR Navy bootleg pants OR Navy gabardine school pants OR Navy track pants OR Navy pinafore	Navy <u>monogrammed</u> school hoodie OR Navy <u>monogrammed</u> school bomber jacket AND / OR Navy <u>monogrammed</u> fleece vest	Black / white or navy socks of either ankle or knee high length OR Plain purple or navy tight OR Plain purple or navy leggings (Leggings must be worn as undergarment. They can be visible.)	Mainly black or white runners OR Black school shoes	Summer purple and white checked dress

- Broad-brim hat with a school logo must be worn from 15 August - 30 April.
- Monogrammed school bags are not compulsory but highly encouraged.

Headwear

- Navy or purple and white checked headband,
- Navy or purple hair ribbons
- Navy or purple and white checked scrunchies
- Headwear worn as part of cultural/religious beliefs
- Elastic Bands without decorations used to tie up hair may be worn in any colour

Year 6

- Navy monogrammed graduation garments may also be worn only by the current Year 6 cohort.

Prep

- Purple monogrammed prep polo shirt may also be worn only by the current Prep cohort

Extreme Weather

- On very cold days, children may wear coats, hats, beanies, gloves/mittens, scarves or carry an umbrella